



human-i-t

PHYSICAL DESTRUCTION REPORT

Place of Origin: Company XYZ
Date Received: MM/DD/YYYY
Incoming ID: xxxxxxxx

The hard drives listed below have been physically destroyed on-site via crushing so that the platters can not engage. Solid state drives are destroyed on-site via crushing so they are unable to be used. After crushing, all hard drives and solid state drives are sent to R2 Certified* recycler for further physical destruction via shredding.

This document certifies that the customer proprietary information located on the hard drives listed below is unrecoverable due to the physical destruction of the drive.

Serial Number	Destruction Method	Technician
AKHN9NV58000	Crushed	John Smith
AKHN9NV57000	Crushed	John Smith
AKHN9NV57001	Crushed	Jane Doe
AKHN9NV57002	Crushed	Jane Doe

*(R2) certification, which is recognized by the Environmental Protection Agency (EPA), is a set of voluntary principles and guidelines designed to promote and assess responsible, legal practices for electronics recyclers. R2:2013 Standard – establishes responsible recycling (“R2”) practices for the recycling of electronics globally. By certifying to this Standard through an accredited third party Certification Body, electronics recyclers confirm compliance with these responsible electronic recycling practices and verify the environmentally sound nature of their processes.